

Crested Butte South Metropolitan District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

**Note that some information provided herein may be subject to change after the notice is posted.*

District's Principal Business Office

Company

Crested Butte South Metropolitan District

Contact

Ronnie Benson

Address

P.O. Box 1129 - 280 Cement Creek Road, Crested Butte, Colorado 81224

Phone

970-349-5480

District's Physical Location

Counties

Gunnison

Regular Board Meeting Information

Location

District Office

Address

280 Cement Creek Road, Crested Butte, Colorado 81224

Day(s)

Monthly, Last Wednesday

Time

6:00 p.m.

Posting Place for Meeting Notice

Location

District Office

Address

280 Cement Creek Road, Crested Butte, Colorado 81224

Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

Location

Address

Date

Notice

Current District Mill Levy

Mills

7.766

Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

Amount(\$)

468,126

Date of Next Regular Election

Date

05/06/2025

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **40.00** per hour

District Policy

CRESTED BUTTE SOUTH METROPOLITAN DISTRICT

PUBLIC RECORDS POLICY

Adopted: May 25th, 2022

It is the policy of the Crested Butte South Metropolitan District (the "District") to make public records available for public inspection in accordance with the Colorado Open Records Act (the "Act"), C.R.S. § 24-72-201, et seq. This Public Records Policy (the "Policy") sets forth the procedures for providing consistent service to persons requesting access to public records and establishes reasonable fees to be paid to the District when providing copies and conducting research in response to requests.

I. Procedures.

- a. The District has determined that the use of an official request form will ensure more efficient handling of public records requests. The Public Records Request Form is attached to this Policy as Attachment 1 ("Request Form") and must be used by all persons making a public records request with the District.
- b. Persons requesting public records shall make requests by submitting the Request Form either by email to info@cbsouthmetro.net, by mailing it to District Manager/ORC, Crested Butte South Metro District, PO Box 1129, Crested Butte, CO 81224, or by hand delivery at 280 Cement Creek Rd., Crested Butte, CO 81224. Requests shall include enough information so the records being requested can be reasonably identified, including a date or date-range.
- c. Upon receipt of a Request Form, the District will make reasonable efforts to complete its response to the request within a reasonable time. A reasonable time shall be three working days or less after the District receives a properly submitted Request Form during regular business hours. Requests received on weekends, holidays, or after regular business hours are deemed received on the following working day. This three-day period may be extended if extenuating circumstances exist. However, such period of extension shall not exceed seven additional working days. A finding of extenuating circumstances shall be made in writing by the District's custodian of records and provided to the person making the request within three working days of the District's receipt of the request. Extenuating circumstances exist for the reasons stated in C.R.S. § 24-72-203(3)(b).
- d. The Act and other laws protect certain records from disclosure, including but not limited to documents described in C.R.S. § 24-72-204. The District will not provide access to such records.
- e. The Act only makes records available that already exist. The District will not create new records to respond to a request. The District will not manipulate or organize data or information to respond to a request.
- f. If requested record is available in digital format, then it must be transmitted by email or if too large for an email, by a mutually agreed upon transmission method. C.R.S. § 24-72-203(3.5)(a)(IV).

II. Fees and Costs.

- a. Reasonable fees permitted by the Act will be charged for the cost to the District to make copies and conduct research to respond to requests. The fees are:
 - i. \$.25 per page for letter-sized copies.
 - ii. Actual cost of reproduction in formats other than letter-sized paper copies.
 - iii. \$40.00 per hour for research, except that the first hour of research will not be charged.
 - iv. Actual cost of postage and handling.
- b. The District will provide an estimate of costs to the requesting person prior to incurring such costs if the estimated

costs exceed \$50.00. If estimated costs exceed \$50.00, the District will require prepayment from the requesting person before completing the response to the request.

c. All payments for public records must be made prior to the District providing records in response to the request.

District contact information for open records request:

Annie Parr

Names of District Board Members

Board President

Name

Margaret Dethloff

Contact Info

970-209-7880 maggiedincb@gmail.com

Election

Yes, this office will be on the next regular election ballot

Board Member 2

Name

Kurt Feltus

Contact Info

970-349-2152 kurtfeltus@crestedbutte.cc

Election

No, this office will not be on the next regular election ballot

Board Member 3

Name

Thomas Hein

Contact Info

970-901-2044 thomas.hein@hotmail.com

Election

No, this office will not be on the next regular election ballot

Board Member 4

Name

Benita Bellamy

Contact Info

630-742-7559 benita.bellamy@gmail.com

Election

Yes, this office will be on the next regular election ballot

Board Member 5

Name

Steven Smiley

Contact Info

719-237-3121 sdsmileycos@comcast.net

Election

Yes, this office will be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's current election results will be posted on the website of the Colorado Secretary of State (www.sos.state.co.us) and the website indicated below, if any.

Website

www.cbsouthmetro.net

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

280 Cement Creek Road P.O. BOX 1129 Crested Butte, CO 81224

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

280 Cement Creek Road P.O. BOX 1129 Crested Butte, CO 81224

Notice Completed By

Name

Annie Parr

Company/District

Crested Butte South Metropolitan District

Title

Office/HR Manager

Email

info@cbsouthmetro.net

Dated

07/02/2024