

# Crested Butte South Metropolitan District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

\*Note that some information provided herein may be subject to change after the notice is posted.

## District's Principal Business Office

<b>Company</b>	Crested Butte South Metropolitan District
<b>Contact</b>	Ronnie Benson
<b>Address</b>	P.O. Box 1129 - 280 Cement Creek Road, Crested Butte, Colorado 81224
<b>Phone</b>	970-349-5480

## District's Physical Location

<b>Counties</b>	Gunnison
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## Regular Board Meeting Information

<b>Location</b>	District Office
<b>Address</b>	280 Cement Creek Road, Crested Butte, Colorado 81224
<b>Day(s)</b>	Monthly, Last Wednesday
<b>Time</b>	6:00 p.m.

## Posting Place for Meeting Notice

<b>Location</b>	District Office
<b>Address</b>	280 Cement Creek Road, Crested Butte, Colorado 81224

## Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

<b>Location</b>	District Office and District Website
<b>Address</b>	280 Cement Creek Rd, Crested Butte, Colorado 81224
<b>Date</b>	February 28, 2024
<b>Notice</b>	

Implementing meter billing January 1, 2024 for water resulting in an increase for Water Availability Fees and Water Service Fees currently less than 1.18 Equivalent Residential Use.

### Current District Mill Levy

**Mills** 8.243

### Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

**Amount(\$)** 500,028

### Date of Next Regular Election

**Date** 05/06/2025

### Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **40.00** per hour

**District Policy**

CRESTED BUTTE SOUTH METROPOLITAN DISTRICT

PUBLIC RECORDS POLICY

Adopted: May 25th, 2022

It is the policy of the Crested Butte South Metropolitan District (the

“District”) to make public records available for public inspection in accordance with the Colorado Open Records Act (the “Act”), C.R.S. § 24-72-201, et seq. This Public Records Policy (the “Policy”) sets forth the procedures for providing consistent service to persons requesting access to public records and establishes reasonable fees to be paid to the District when providing copies and conducting research in response to requests.

I. Procedures.

a. The District has determined that the use of an official request form will ensure more efficient handling of public records requests. The Public Records Request Form is attached to this Policy as Attachment 1 (“Request Form”) and must be used by all persons making a public records request with the District.

b. Persons requesting public records shall make requests by submitting the Request Form either by email to [info@cbsouthmetro.net](mailto:info@cbsouthmetro.net), by mailing it to District Manager/ORC, Crested Butte South Metro District, PO Box 1129, Crested Butte, CO 81224, or by hand delivery at 280 Cement Creek Rd., Crested Butte, CO 81224. Requests shall include enough information so the records being requested can be reasonably identified, including a date or date-range.

c. Upon receipt of a Request Form, the District will make reasonable efforts to complete its response to the request within a reasonable time. A reasonable time shall be three working days or less after the District receives a properly submitted Request Form during regular business hours. Requests received on weekends, holidays, or after regular business hours are deemed received on the following working day. This three-day period may be extended if extenuating circumstances exist. However, such period of extension shall not exceed seven additional working days. A finding of extenuating circumstances shall be made in writing by the District’s custodian of records and provided to the person making the request within three working days of the District’s receipt of the request. Extenuating circumstances exist for the reasons stated in C.R.S. § 24-72-203(3)(b).

- d. The Act and other laws protect certain records from disclosure, including but not limited to documents described in C.R.S. § 24-72-204. The District will not provide access to such records.
- e. The Act only makes records available that already exist. The District will not create new records to respond to a request. The District will not manipulate or organize data or information to respond to a request.
- f. If requested record is available in digital format, then it must be transmitted by email or if too large for an email, by a mutually agreed upon transmission method. C.R.S. § 24-72-203(3.5)(a)(IV).

#### II. Fees and Costs.

- a. Reasonable fees permitted by the Act will be charged for the cost to the District to make copies and conduct research to respond to requests. The fees are:
  - i. \$.25 per page for letter-sized copies.
  - ii. Actual cost of reproduction in formats other than letter-sized paper copies.
  - iii. \$40.00 per hour for research, except that the first hour of research will not be charged.
  - iv. Actual cost of postage and handling.
- b. The District will provide an estimate of costs to the requesting person prior to incurring such costs if the estimated costs exceed \$50.00. If estimated costs exceed \$50.00, the District will require prepayment from the requesting person before completing the response to the request.
- c. All payments for public records must be made prior to the District providing records in response to the request.

#### **District contact information for open records request:**

Annie Parr

Names of District Board Members

**Board President**

**Name** Margaret Dethloff  
**Contact Info** 970-209-7880 maggiedincb@gmail.com  
**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 2**

**Name** Kurt Feltus  
**Contact Info** 970-349-2152 kurtfeltus@crestedbutte.cc  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 3**

**Name** Thomas Hein  
**Contact Info** 970-901-2044 thomas.hein@hotmail.com  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 4**

**Name** Benita Bellamy  
**Contact Info** 630-742-7559 benita.bellamy@gmail.com  
**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 5**

**Name** Steven Smiley

**Contact Info** 719-237-3121 sdsmileycos@comcast.net

**Election** **Yes**, this office will be on the next regular election ballot

## Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

## Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

## District Election Results

The district's current election results will be posted on the website of the Colorado Secretary of State ([www.sos.state.co.us](http://www.sos.state.co.us)) and the website indicated below, if any.

**Website** [www.cbsouthmetro.net](http://www.cbsouthmetro.net)

## Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly

Permanent Mail-In voter status): Where to obtain and return forms.

280 Cement Creek Road P.O. BOX 1129 Crested Butte, CO 81224

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

280 Cement Creek Road P.O. BOX 1129 Crested Butte, CO 81224

## Notice Completed By

**Name**

Annie Parr

**Company/District**

Crested Butte South Metropolitan District

**Title**

Office/HR Manager

**Email**

info@cbsouthmetro.net

**Dated**

12/31/2024