



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
CRESTED BUTTE SOUTH METROPOLITAN DISTRICT**

April 24<sup>th</sup>, 2019

A regular meeting of the Board of Directors of the Crested Butte South Metropolitan District was held Wednesday April 24<sup>th</sup>, 2019 at 6:00 p.m., at the office of the District, 280 Cement Creek Road, Crested Butte South.

Board Members in attendance: Tom Dill Bill Oliver  
Tom Hein Kurt Feltus  
Margaret Dethloff

Also present were: Ronnie Benson, District Manager  
Annie Parr, Secretary of the Board

Guests in attendance: Sue Wallace

**I. Call to Order**

- The meeting was called to order by Dill at 6:00 p.m.

**II. Public Comment Period/Extension**

- Wallace presented the project description and work plan for the CB South POA Grant from the Upper Gunnison River Water Conservation District and additional grant opportunities with the State Water Board.
- The process included two phases. Phase one would be preparing the efficiency plan and the second phase would be the implementation of the efficiency plan.

There being no further public comment the guests in attendance left the meeting at 6:32 p.m.

**III. Approve Meeting Minutes from March 27<sup>th</sup>, 2019**

**MOTION** by Oliver and seconded by Dethloff to approve the March 27<sup>th</sup>, 2019 minutes as drafted. Motion passed unanimously.

**IV. March 2019 Financial Reports and Current Bills**

- March's major expenses were Gunnison Tire for gas and diesel, Capital One for credit card charges, Gunnison County Electric for monthly electric services, and Deere Credit Inc. for the annual lease payment for the 2019 backhoe.
- The sewer fund included an incorrect billing for a late fee in the amount of \$23,385.01 which has been corrected. The correction would be reflected in the April financial reports.

- Current bills included a tap refund in the amount of \$3,258.85. A refund was issued because the client paid an estimated tap fee amount until approved plans were submitted to the District for an official tap fee calculation.

**MOTION** by Oliver and seconded by Dethloff to approve March's current bills. Motion passed unanimously.

**V. Amendment to Irrigation Regulations**

- Agenda item tabled until the next regular meeting scheduled for Wednesday May 22<sup>nd</sup>, 2019 at 6:00 p.m.

**VI. Budget Amendment**

**MOTION** by Oliver and seconded by Dethloff to approve the resolution amending the budget for the Crested Butte South Metropolitan District for the calendar year beginning January 1<sup>st</sup>, 2018 and ending December 31<sup>st</sup>, 2018. Motion passed unanimously.

**VII. Purchase Policy**

**MOTION** by Oliver and seconded by Hein to approve the Purchase Policy with additional guidance for pricing analysis and the replacement of "must" with "may" on page two, paragraph three. Motion passed unanimously.

**VIII. Retention Period for Financial Records**

**MOTION** by Hein and seconded by Feltus to approve the resolution adopting the Colorado State Archives Records Management Manual, Schedule No. 5: Financial Records. Motion passed unanimously.

**IX. Amendment to Appendix A, EQR Calculation**

**MOTION** by Hein and seconded by Oliver to approve the amendment to Appendix A, EQR calculation with the changes discussed. Motion passed unanimously.

**X. Manager's Report**

- Generally, the District ideally applied Mag-Chloride prior to Memorial Day. Due to snow pack this date would most likely be moved back.
- The District would be compacting the roads prior to the application of Mag-Chloride.
- In March the District received a tap fee for a single family home.

**II. Adjourn**

**MOTION** by Feltus and seconded by Hein to adjourn the meeting at 7:39 p.m. Motion passed unanimously.



Annie Parr - Secretary of the Board